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NORTH ATLANTIC TREATY ORGANISATION

JOINT FORCE TRAINING CENTRE
ul. Szubinska 2
85-915 Bydgoszcz 15
Poland



TO: Potential Bidders

DATE: 06 November 2018

SUBJECT: Simplified Acquisition – Request for Proposal SA RFP JFTC 10-18 for Renting Tents for Training Event hosted by Joint Force Training Centre.

Bid Closing Date: 27 November 2018

Target Contract Award Date: before 09 December 2018

Type of Contract: Firm-Fix-Price, Level of Effort

Period of Performance: 14 January – 28 February 2019

Bidding Procedure: Simplified Acquisition

Basis of Contract Award: The JFTC shall award the contract to the Bidder whose conforming proposal represents the technically compliant lowest priced offer.

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Eligibility: Governmental or commercial entities that originate or are chartered/incorporated within NATO-member nations.

Delivery location(s): Joint Force Training Centre, Bydgoszcz, Poland

Contents of Proposal: The proposal shall consist of the following minimum documents:

- The Bidder's full name, address, Point of Contact, telephone number and e-mail address;
- Company Price Proposal;
- Appropriate technical documentation to determine whether proposed services, terms and conditions unequivocally comply with all the requirements of this bidding, including:
 - Description of materials and components of the tent offered (floor, walls, roof, doors, cooling system, climate control unit, internal and external lighting

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system, firefighting equipment, etc.) that would support to ascertain whether the offered solution meets the requirements defined in the paragraph 5 of the Statement of Work.

- Visual documentation (pictures) of the tent and associated components being offered.
- Compliance Statement.

All correspondence shall be forwarded to:

JFTC Contracting Officer, Mr. Ryszard Piasecki

Email: ryszard.piasecki@jftc.nato.int

or

JFTC Contracting Specialist, Mr. Tomasz Kopytowski

Email: tomasz.kopytowski@jftc.nato.int

or

JFTC Contracting Specialist, Mr. Łukasz Frąckowiak

Email: lukasz.frackowiak@jftc.nato.int

Attachments:

- Statement of Work.
- JFTC General Contract Terms and Conditions
- Mandatory Price Proposal Format
- Compliance Statement Form

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