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NORTH ATLANTIC TREATY ORGANISATION

JOINT FORCE TRAINING CENTRE
ul. Szubinska 2
85-915 Bydgoszcz 15
Poland



TO: Potential Bidders

DATE: 18 March 2020

SUBJECT: Simplified Acquisition – Request for Proposal SA RFP JFTC 03-20 for Training Capacity Extension during Training Events hosted by Joint Force Training Centre.

Bid Closing Date: 03 April 2020, 13:00 CET

Target Contract Award Date: before 10 April 2020

Type of Contract: Firm-Fix-Price, Level of Effort

Period of Performance: From 11 May to 14 August 2020

Bidding Procedure: Simplified Acquisition

Basis of Contract Award: The JFTC shall award the contract to the Bidder whose conforming proposal represents the technically compliant lowest priced offer. There will be one contract awarded in case the Contractor provides both: tents and container buildings. In case the contract cannot be awarded to one Contractor, the JFTC reserves the right to split the contract between two Contractors:

- First Contract to Contractor providing tents and associated equipment;
- Second Contract to Contractor providing container buildings and associated equipment.

Classification: UNCLASSIFIED

Eligibility: Governmental or commercial entities that originate or are chartered/incorporated within NATO-member nations.

Delivery location(s): Joint Force Training Centre, Bydgoszcz, Poland

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Contents of Proposal:

The proposal shall consist of the following minimum documents:

- The Bidder's full name, address, Points of Contact, telephone number and e-mail address;
- Company Price Proposal;
- Appropriate technical documentation to determine whether proposed services, terms and conditions unequivocally comply with all the requirements of this bidding, including:
 - Description of materials and components of the tents/containers offered that would support to ascertain whether the offered solution meets the requirements defined in the paragraph 5 of the Statement of Work.
 - Visual documentation of the tents/containers and associated components being offered.
- Compliance Statement;

All correspondence shall be forwarded to:

JFTC Contracting Officer, Mr. Ryszard Piasecki

Email: ryszard.piasecki@jftc.nato.int

Attachments:

- Statement of Work.
- JFTC General Contract Terms and Conditions
- Mandatory Price Proposal Format
- Compliance Statement Form

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