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NORTH ATLANTIC TREATY ORGANISATION

JOINT FORCE TRAINING CENTRE
ul. Szubinska 2
85-915 Bydgoszcz 15
Poland



TO: Potential Bidders

DATE: 29 March 2018

SUBJECT: Simplified Acquisition – Request for Proposal SA RFP JFTC 01-18 for Renting Tents for Training Events hosted by Joint Force Training Centre.

Bid Closing Date: 12 April 2018

Target Contract Award Date: before 21 April 2018

Type of Contract: Firm-Fix-Price, Level of Effort

Period of Performance: From 14 May to 06 August 2018

Bidding Procedure: Simplified Acquisition

Basis of Contract Award: The JFTC shall award the contract to the Bidder whose conforming proposal represents the technically compliant lowest priced offer.

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Eligibility:

1. Governmental or commercial entities that originate or are chartered/incorporated within NATO-member nations.
2. Have successfully provided similar services.

Delivery location(s): Joint Force Training Centre, Bydgoszcz, Poland

Contents of Proposal: The proposal shall consist of the following minimum documents:

- The Bidder's full name, address, Points of Contact, telephone number, fax number and e-mail address;
- Company Price Proposal;
- Appropriate technical documentation to determine whether proposed services, terms and conditions unequivocally comply with all the requirements of this bidding, including:
 - Description of materials and components of the tent offered (floor, walls, roof, doors, cooling system,

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climate control unit, lighting system, firefighting equipment, etc.) that would support to ascertain whether the offered solution meets the requirements defined in the paragraph 5 of the Statement of Work.

- Visual documentation of the tent and associated components being offered.
- Compliance Statement;
- Past Performance Information.

All correspondence shall be forwarded to:

JFTC Contracting Officer, Mr. Ryszard Piasecki

Email: ryszard.piasecki@jftc.nato.int

Attachments:

- Statement of Work.
- JFTC General Contract Terms and Conditions
- Mandatory Price Proposal Format
- Compliance Statement Form
- Past Performance Information Form

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